



# WCA Volunteer Opportunities

## EVENT PERSONNEL

### 1. Wilmotion Promotion Team

*Job description:* We seek creative people to design flyers, posters and easel road signs to promote all kinds of WCA events throughout the year. We provide the templates and materials, you provide good ideas, cool designs, and (for sign-making) a nice, clear writing style. Flyer and poster designers must be comfortable working on computers. These positions report to the Event Chairperson at the Red Barn.

*Bonus:* You have background or experience in basic graphic design.

*This job is for you:* If you have a flair for design, good penmanship, and like to use your creative skills to bring people together to have fun.

### 2. Special Delivery Teams

*Job description:* We need people to distribute promotional posters and easel road signs to hot spots around the area. You must be a licensed driver, able to drive and to lift and carry signs of up to 40 lbs. This position requires getting in and out of your vehicle frequently, speaking with business owners or town officials to gain permissions to post information, and ability to artfully deploy tacks and tape. These positions report to the Event Chairperson at the Red Barn.

*Bonus:* You know the perfect spots to place promotional information for the greatest visibility and impact.

*This job is for you:* If you love being out and about and are known as the go-to person for getting errands done.

### 3. Sweet Bakers & Hot Cooks

*Job description:* We are looking for people to prepare delicious dishes and beautiful baked goods to order for special WCA events each year. These positions report to the Event Chairperson at the Red Barn.

*Bonus:* You earn extra credit if you can make and deliver tasty treats to order and are proficient in large-batch cooking.

*This job is for you:* If you are a fabulous foodie who delights in cooking and baking for hungry hordes of family, friends, and neighbors.

### 4. Shutter Bugs

*Job description:* We need people who are skilled in photography and Photoshop to capture candid shots and cheerfully compel people to pose for group shots at WCA events. You should know how to leverage light, time, and space and compose memorable photos that will appear on the WCA website and in local media. These positions report to the Event Chairperson at the Red Barn.

*Bonus:* You are a licensed driver who can attend WCA events and you know how to make people smile and laugh.

*This job is for you:* If you have a good eye, great photography and people skills, and a burning desire to be almost famous.

## **5. Happy Hosts & Hostesses**

*Job description:* We are on the lookout for people who love people to greet and welcome visitors with a smile and answer their questions at the entrance to WCA events.

*Bonus:* You have a cheerful and helpful disposition and you know a lot of local people *or* you would like to get to know more people.

*This job is for you:* If you are outgoing, get a kick out of meeting and greeting people, and take pride in representing your community.

## **6. Tickets Sales & Management Masters**

*Job description:* We are searching the planet for highly organized and detail-oriented people to sell and manage raffle and event tickets at WCA events. You should have an interest in sales and a good head for numbers, as well as be able to make change correctly and keep track of all sales types and amounts. This position also requires you to sit and smile for periods of time. Position reports to the Event Chair.

*Bonus:* You are good at multi-tasking and insist that your checkbook balance and bank statement match exactly.

*This job is for you:* If you are a natural salesperson and take pride in your organization skills.

## **7. Snappy Set Up, Clean Up Crews**

*Job description:* We are in need of volunteers who will serve with crews that set up and clean up for a variety of awesome events in Wilmot and beyond. You should be able to follow a floor plan, set up and stack chairs and tables, pick up a minimum of 10 lbs., and push a broom and mop. These positions report to the Event Chairperson at the Red Barn.

*Bonus:* You are someone who likes to clean, organize, and occasionally give orders.

*This job is for you:* If you would like to lend a hand in your community and enjoy working with others but prefer to work behind the scenes.

## **FACILITIES MAINTENANCE**

### **8. Love our Landscape Crews**

*Job description:* We seek outdoorsy types who would enjoy working as a part of a team to beautify and maintain the landscapes at the Red Barn and the Timmy Patten Park/Beach. Responsibilities include raking leaves, pruning trees, planting flowers, weeding gardens, and picking up litter. Must be able to use manual hand tools for repetitive motions, lift and carry 10 to 12 lbs., and occasionally operate landscaping equipment. Reports to the Project Coordinator at the Red Barn or Timmy Patten Park.

*Bonus:*

*This job is for you:* If you are happiest working outdoors, raking and playing in the leaves or digging in dirt, and would take great pride in contributing to well-kept lawns and beaches and lovely gardens in bloom in your community.