



FREE-USE FACILITIES RENTAL FORM

The WCA is a registered 501(c)(3) nonprofit organization. Individuals and organizations benefiting from the free-use program are encouraged to support the organization with a donation to the WCA or by becoming a WCA member. Visit wilmotwca.org/support to make a secure, online donation.

Date Submitted _____

Group/Organization _____

Our organization is a (please check one):

- Club, activity group, affinity group, or support group
- Wilmot-based nonprofit: a registered 501(c)(3) organization whose activities and membership are open to the general public.
- Wilmot town board, commission, or committee
- WCA Member

Contact Name: _____ Primary Phone # _____

Mailing Address: _____

Email: _____

Describe activity: _____

Number of participants: _____

Event date(s) or recurring days:	
In at:	Out by:

Rental time includes setup and cleanup. Please include adequate time for both.

If you would like to use the following facility or equipment, please include a check for the total fee with this completed rental agreement. *Please apply the fee for each use.*

<input type="checkbox"/>	Kitchen	\$35 per day
<input type="checkbox"/>	Projector & screen	\$25 per day

* To connect to the audio system, a shielded attenuating audio cable for phono/amp to phone/tablet is required and available at electronic stores and online.

Food will be served Special requirements attached Certificate of Liability attached Alcohol will be served

WILMOT COMMUNITY ASSOCIATION RELEASE AND INDEMNIFICATION:

I/We _____ agree to indemnify and hold harmless the Wilmot Community Association (WCA), its members, officers, board members and employees from and against any and all losses, claims, damages, injuries, liabilities, actions, costs or expenses, joint and several to which the WCA may become subject (including any legal or other expenses reasonably incurred by it in connection with investigating any claim against it and any amounts paid in settlement or compromise) insofar as such losses, claims, damages, injuries, liabilities, actions, costs or expenses arise in connection with or are based upon (i) the negligence, recklessness or intentional conduct of user or user's guests, attendees, or other persons during the above agreed usage times; (ii) breach of any agreement of user hereunder; or (iii) failure of user or user's guests, attendees, or other persons to comply with the WCA's facility use policy. I/we also understand and agree that the WCA's Board of Directors has sole discretion in determining use of the above facilities and that I/we have read and will abide by the WCA's Facility Use Policy.

By signing this document, I further certify that I have read and agree to abide by the WCA Facilities Use Policy.

Authorized signature _____

Print Name _____

Date _____

Please review the Free-Use Program policy.

Reservations are first-come/first-serve. Free-use groups can be bumped with priority given to paying customers and WCA-sponsored and co-sponsored events.

The WCA Board of Directors reserves the right to drop groups, organizations, and/or individuals from the free-use program for noncompliance of the WCA Free-Use Program policies.

The WCA reserves the right to cancel a function at any time, even if it is in progress, if the terms of the Rental Agreement are violated by the Renter and/or his/her guests. This may be done at the WCA's sole discretion. The decision shall be binding and final. In such cases, the WCA shall retain all payments and shall not be liable for any charges or forfeited deposits.

WCA Use Only

Date approved _____

WCA Authorizing Agent _____

_____ Fee rec'd (kitchen) (projector/screen) ck# _____

_____ Added to online calendar

_____ Facility inspection

NOTES: